

## WAGE GARNISHMENT WORKSHEET (SF-329C)

**Notice to Employers:** The Employer may use a copy of this Worksheet each pay period to calculate the Wage Garnishment Amount to be deducted from a debtor's disposable pay. Disposable pay includes, but is not limited to, salary, overtime, bonuses, commissions, sick leave and vacation pay. **If section 2(a) of the Wage Garnishment Order specifies the dollar amount to be garnished, the employer does not need to complete this Worksheet.**

Debtor Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

**Pay Period Frequency (Select One):**

• Weekly or less • Every other week • Two times per month • Monthly • Other (Specify: \_\_\_\_\_)

**DISPOSABLE PAY COMPUTATION**

|    |                                                               |  |  |
|----|---------------------------------------------------------------|--|--|
| 1. | Gross Amount paid to Employee                                 |  |  |
| 2. | Amounts Withheld:                                             |  |  |
|    | a. Federal income tax                                         |  |  |
|    | b. F.I.C.A. (social security)                                 |  |  |
|    | c. Medicare                                                   |  |  |
|    | d. State tax (including income tax, unemployment, disability) |  |  |
|    | e. City/Local tax                                             |  |  |
|    | f. Health insurance premiums                                  |  |  |
|    | g. Involuntary retirement or pension plan payments            |  |  |
| 3. | Total allowable deductions [Add lines a - g]                  |  |  |
| 4. | <b>DISPOSABLE PAY</b> [Subtract line 3 from line 1]           |  |  |

**WAGE GARNISHMENT AMOUNT COMPUTATION**

**If the Employee's wages are not subject to any withholding orders with priority, skip to line 8.**

|                                |                                                                                                                                                                                                                                                                                                                                                                                                |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------|--------------------------------|------------------|----------------|--------|--------------|--------|------------------|--------|---------|--------|--|
| 5.                             | 25% of Disposable Pay [Multiply line 4 by .25]                                                                                                                                                                                                                                                                                                                                                 |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
| 6.                             | Total Amounts Withheld Under Other Wage Withholding Orders with Priority.<br>See section 2(b) of the Order.                                                                                                                                                                                                                                                                                    |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
| 7.                             | Subtract line 6 from line 5 [If line 6 is more than line 5, enter zero]                                                                                                                                                                                                                                                                                                                        |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
| 8.                             | Multiply the percentage from section 2(b)(1) of the Order by line 4. (The percentage from section 2(b)(1) of the Order may not exceed 15%). <u>Example:</u> If the percentage from section 2(b)(1) of the Order is 15%, multiply .15 by line 4.                                                                                                                                                |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
| 9.                             | Amount equivalent to 30 times the Federal Minimum wage (\$7.25)<br><table><tr><td><u>If the employee is paid</u></td><td><u>Line 9 is</u></td><td><u>If the employee is paid</u></td><td><u>Line 9 is</u></td></tr><tr><td>Weekly or less</td><td>217.50</td><td>2x per month</td><td>471.25</td></tr><tr><td>Every other week</td><td>435.00</td><td>Monthly</td><td>942.50</td></tr></table> | <u>If the employee is paid</u> | <u>Line 9 is</u> | <u>If the employee is paid</u> | <u>Line 9 is</u> | Weekly or less | 217.50 | 2x per month | 471.25 | Every other week | 435.00 | Monthly | 942.50 |  |
| <u>If the employee is paid</u> | <u>Line 9 is</u>                                                                                                                                                                                                                                                                                                                                                                               | <u>If the employee is paid</u> | <u>Line 9 is</u> |                                |                  |                |        |              |        |                  |        |         |        |  |
| Weekly or less                 | 217.50                                                                                                                                                                                                                                                                                                                                                                                         | 2x per month                   | 471.25           |                                |                  |                |        |              |        |                  |        |         |        |  |
| Every other week               | 435.00                                                                                                                                                                                                                                                                                                                                                                                         | Monthly                        | 942.50           |                                |                  |                |        |              |        |                  |        |         |        |  |
| 10.                            | Subtract line 9 from line 4 [if line 9 is more than line 4, enter zero]                                                                                                                                                                                                                                                                                                                        |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |
| 11.                            | <b>WAGE GARNISHMENT AMOUNT</b><br>Line 7, 8, or 10, whichever amount is the smallest                                                                                                                                                                                                                                                                                                           |                                |                  |                                |                  |                |        |              |        |                  |        |         |        |  |